

Approved: Policy Subcommittee
Date: October 31, 2007
Approved: Council
Date Modified: July 10, 2009

#00-10, Executive Committee Discretionary Fund

PURPOSE:

To enable Council to support one-time initiatives.

POLICY:

Current grantees are not eligible to receive funds from the Executive Committee Discretionary Fund. At the beginning of each fiscal year, Council shall set aside an amount not to exceed \$20,000 for this fund. Expenditures must be in accordance with Council's mission, vision and policies.

Expenditures should complement and not conflict with Council's State Plan or its projects. Once a recipient receives funds from the Executive Committee Discretionary Fund, they are not eligible to receive funds for the same project for a period of one (1) year.

PROCEDURE:

- A. Applicants shall submit a written request for funds that clearly indicates the purpose for which the funds are being requested. Expenditures from the fund shall be in the form of mini-grants to support an individual or an organization. Each recipient will be asked to provide matching funds either in cash or in kind, and to submit an expenditure report with receipts. Recipients will also be asked to return all unexpended funds in a check made payable to the Treasurer, State of Ohio.
- B. Applicants for funds from the Executive Committee Discretionary Fund for an amount no greater than \$1,000 may be approved by the executive director with the consent of the chair of Council. Requests for funds in an amount greater than \$1,000 must follow the procedure outlined in paragraph C.
- C. The Executive Committee shall consider all requests on a first-come, first-served basis. No mini-grants shall be awarded in excess of

\$2,500 annually to any one recipient. These limits may be exceeded only with full Council approval.

- D. The availability and process for applying for funds from the Executive Committee Discretionary Fund will be posted on Council's website.