

**Continuation Grant Review
Checklist**

Name of Project: _____
 Grantee: _____
 Committee of Origin: _____
 Council Staff person: _____

Note: Council has already made a decision to fund the project; therefore, renewal proposals should not take up a great deal of time from Council. However, Council should receive a solid review of performance to date and recommendation from staff for continuation.

Is the brief synopsis of the current year's goals and objectives satisfactory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is their current use of funds satisfactory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the status of program performance targets? (Council goal and actual)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are all quarterly reports in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are the goals and objectives for upcoming year satisfactory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the anticipated budget figure for the upcoming year satisfactory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the proposed budget and budget narrative for the upcoming year satisfactory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any unexpected benefits of the project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any unexpected consequences or problems, including an analysis of how these unexpected events were addressed?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Executive Committee Decision

Executive Committee Approved Disapproved

Date of Approval/Disapproval: _____

Executive Committee Comments (**Note: Comments only if disapproved.**) _____

